

Kidderminster Town Council Agenda

To all Town Councillors

You are hereby summoned to attend the meeting of Town Council, to be held on **Wednesday, 29th 2020** in the **Council Chamber, Town Hall, Vicar Street, Kidderminster** at **6.00pm** for the transaction of the business detailed below:



Tony Beirne
Town Clerk
22/01/2020

Public

Agenda item	Subject	Page
PUBLIC		
1.	Apologies for Absence	
2.	Minutes To approve the minutes of the Council meetings held on 18 December 2019 (attached)	3
3.	Declarations of Interests	
4.	Mayor's Engagements & Announcements (attached) To receive a list of the Mayor's engagements and any announcements by the Mayor.	9
5.	Public participation In accordance with Standing Order 3(c), to allow members of the public to make representations, ask questions, and give evidence. <i>Members of the public will be called in order of receipt of notice of their intention to speak. Please email townclerk@kidderminstertowncouncil.gov.uk or telephone 01562 732680 to give your name and an indication of the topic you intend to raise.</i>	
6.	Brinton Park Presentation on the Heritage Lottery Fund Work Lesley Fox Wyre Forest District Council	
7.	Finance Report <ul style="list-style-type: none"> i. Budget spend to date (attached) ii. Accounts paid and income received to date (attached) 	11 20
8.	The Precept 2020/21 <ul style="list-style-type: none"> i. Budget Planning (attached) ii. Draft 2020/21 Budget (attached) iii. Precept Options (attached) 	23 25 33

Declaration of Interests by Members – interests of members in contracts and other matters

Declarations of Interest are a standard item on every Council and Committee agenda and each Member must provide a full record of their interests in the Public Register.

In addition, alongside the Register of Interest, the Members Code of Conduct ("the Code") requires the Declaration of Interests at meetings. Members have to decide first whether or not they have a Disclosable interest in the matter under discussion.

Please see the Members' Code of Conduct for full details.

Disclosable Pecuniary Interest (DPI) / Other Disclosable Interest (ODI)

DPI's and ODI's are interests defined in the Code of Conduct that will be adopted by the Town

Council at this meeting.

If you have a DPI (as defined in the Code) in a matter being considered at a meeting of the Council (as defined in the Code), the Council's Standing Orders require you to leave the room where the meeting is held, for the duration of any discussion or voting on that matter.

If you have an ODI (as defined in the Code) you will need to consider whether you need to leave the room during the consideration of the matter.

Register of Interests

As part of managing the risk assessment Councillors are reminded to ensure they keep their register of interests up to date. If you have any questions please contact the Town Clerk

For further information

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Tony Beirne, Town Clerk, Kidderminster Town Council, DY11 7WF. Telephone: 01562 732680 or email townclerk@kiddermistertowncouncil.gov.uk
Documents referred to in this agenda may be viewed on Town Council's website

Date of next meeting
Wednesday 8th April 2020 at 6.00pm

Kidderminster Town Council

MINUTES of the meeting held on Wednesday 18th December 2019 at 6.00pm in the Council Chamber, Kidderminster Town Hall, Kidderminster

Present: The Mayor (Councillor D. Ross)
Councillors J. Aston, J. Baker, R. Bishop, S. Chambers, H. Dyke, K. Gale, N. Gale, L. Hyde, M. Kelly, N. Knowles, F. Oborski MBE, M. Rayner, S. Rook, J. Smith, M. Stooke and P. Young

C.505 Apology

Councillor M. Cheeseman

C.506 Minutes of the meeting held on 11th September 2019

RESOLVED: - that the minutes of the meeting held on 11th September 2019 be agreed as a correct record.

C.507 Declarations of Interests by Members

None

C.508 Mayor's Engagements and Announcements

a. Staffing – Mrs Sharon Tandy

The Mayor paid tribute to the work carried out by Mrs Tandy over the last 3 months. She had covered while the Town Clerk was absent and she had the challenging duties of organising two civic funerals. She had also delivered her own work programme and overseen the office move. She had ensured the Council had kept delivering its services and he was grateful to her for all her hard work.

b. Santa in the Town Hall

The Mayor referred to Mr Ray Kibble who had performed as Father Christmas for the Santa in the Town Hall event on Saturday 14th September 2019. Specifically that Mr Kibble had been the only Santa on the day and had looked after all the children who attended. He said he would be writing to Mr Kibble directly.

c. Town Mayor's Carol Service

The Mayor thanked everyone who had supported the annual carol service which had taken place in St Mary's Church on Friday 6th December 2019

RESOLVED: - that the Mayor's announcements and engagements be noted

C.509 Presentation to the Council of the Gift of a Silver Cream Jug

Councillor Knowles presented the Mayor with a silver cream jug as a gift to the Town Council. He said the jug was for use in the Mayor's Parlour. It had been made in Birmingham in 1955 and Councillor Knowles had had the Town Crest inscribed on the jug.

The Mayor thanked Councillor Knowles on behalf of all Councillors for the generous gift. He said it was the third such gift that Councillor Knowles had given to Council

C.510 Public participation

Two specific items had been referred to Council. They were:-

- i. Knife angel/angel of peace
- ii. Jo Cox – Great Get Together/Community Matters

It was agreed that both the events should be referred to the Events and Services Committee for detailed consideration of how the Town Council can offer its support

C.511 Honorary Burgess – Mrs Anne Hingley

It was proposed by Councillor N. Gale that Mrs Anne Hingley be appointed Honorary Burgess for the Town of Kidderminster in recognition of all the work she has done for Kidderminster, especially her role as one of the leaders of the campaign for the creation of Kidderminster Town Council.

The proposal was seconded by Councillor F. Oborski MBE

After discussion it was unanimously

RESOLVED: - that

- i. Mrs Anne Hingley be appointed an Honorary Burgess of Kidderminster
- ii. the formal ceremony to appoint Mrs Hingley take place at the Mayor Making meeting in May 2020

C.512 Honorary Burgess – Mr Keith Bannister

It was proposed by Councillor M. Kelly that Mr Keith Bannister be offered the role of Honorary Burgess for the Town of Kidderminster in recognition of all the work he has done for Kidderminster, especially his role as Treasurer of the former Kidderminster Charter Trustees.

The proposal was seconded by Councillor F. Oborski MBE

After discussion it was unanimously

RESOLVED: - that

- i. Mr Keith Bannister be offered the role of Honorary Burgess of Kidderminster
- ii. the formal ceremony of appointment take place at the Mayor Making meeting in May 2020

C.513 Motion

Recording of Meetings

The Motion was proposed by Councillor N. Gale, and seconded by Councillor J. Smith.

Councillor N. Gale stated that Council meetings can be lengthy and, as accuracy is of paramount importance, taking complete minutes can prove challenging. At the moment, our minutes are very brief and specific statements made by meeting attendees are not recorded.

A complete record of:

- Full Council meetings;
- Committee meetings;
- Meetings between the Clerk and WFDC; and
- Any meetings between the Clerk and groups from the community (eg Friends of St George's paddling Pool)

could be needed for evidential purposes in the future, so it is essential that to have clear and complete records of what was discussed and/or agreed.

Similarly, in the interests of transparency and openness, we should be producing accurate minutes for publication. The residents of Kidderminster have a right to know what is discussed and agreed at our meetings in as complete and accurate a way possible. We want the residents to feel involved and support our plans for the future and the circulation of information is key to achieving this buy-in.

At the moment, we do not even publish clearly the brief minutes available to Councillors in written form on the website. There is a section on our website called 'Agendas and minutes', but only agendas can be found there. We appreciate that each Agenda contains brief minutes for the previous meeting, but this is not clear enough for website users who are not familiar with meeting agendas.

To allow staff members to fully take part in meetings more easily and to allow the production of clear, accurate and complete minutes for publication, we propose that all Council meetings should be digitally recorded. We are not proposing the use of a

stenographer or proposing each meeting is transcribed. We are proposing using some form of digital recording equipment for important meetings. It is extremely easy to record a meeting making this option the simplest and most cost-effective way forward.

Concern was expressed by a number of Councillors that the proposal was over prescriptive and could cause issues of trust with community groups. It was also noted that only Hansard delivered verbatim minutes.

After further discussion it was

RESOLVED:- that the motion be referred to the Staffing Committee for consideration

**C.514 Motion
Anti-bullying/Against Abuse/Hate Crime**

It was proposed by Councillor K. Gale and seconded by Councillor S. Chambers that The Clerk investigates the inclusion of a page on the Town Council's website that offers links to organisations and helplines for anyone suffering from bullying, hate crime or abuse of any kind.

After discussion it was

RESOLVED:- that the motion be referred to the Staffing Committee for consideration and action

**C.515 Motion
Resilience for Mental Health**

Councillor R. Bishop stated that the first Wednesday in November was 'National Stress Awareness' Day. Becoming overwhelmed by stress can lead to mental health problems or make existing problems worse and recent statistics have revealed that the incidence of anxiety and mental health issues is increasing at a dramatic rate. National Stress Awareness Day was a great opportunity to think about mental wellbeing and find advice or support on managing stress. This year, employers were asked to start a conversation about how to deal with stress. We would like to take this a step further.

It was then proposed by Councillor R. Bishop and seconded by Councillor M. Stooke that The Clerk investigates the possibility of offering all staff (and councillors) resilience training to learn techniques and processes that can help alleviate stress.

After discussion it was

RESOLVED:- that the motion be referred to the Staffing Committee for consideration and action

**C.516 Motion
Xmas Recycling**

Councillor Smith stated that protecting our environment and ensuring that we all recycle as much as possible has never been more important. Christmas is a time of excess in every way and this includes an excessive amount of rubbish produced. An estimated six million Christmas trees are discarded every year and UK households throw away more than 277,000 miles of Christmas wrapping paper. A leading waste collection company has estimated that we create 30 per cent more rubbish than usual at Christmas, using more than 300,000 tonnes of card and sending more than 100 million bags of garbage to landfill. It is also estimated that one billion Christmas cards are sold in the UK alone each year and we would like to try to do something about this at a local level.

It was then proposed by Councillor J. Smith and seconded by Councillor N. Gale that The Clerk sets up a recycling point for Christmas cards in the Town Hall to open in the New Year (2020).

After discussion it was

RESOLVED:- that The Clerk sets up a recycling point for Christmas cards in the Town Hall to open in the New Year (2020).

C.517 Motion

Car parking

Councillor Smith stated that Kidderminster has 757 parking spaces, 47% of the total for the District of Wyre Forest. For 2018/19, 49% of the income Wyre Forest District Council (WFDC) made from car parking came from Kidderminster amounting to £449,320. This is a significant amount of money and shows the importance of Kidderminster within the District.

For a number of years, WFDC has offered free parking across some of its car parks. One hour's free parking is available in three (3) Kidderminster car parks:

- St Mary's Church (Kidderminster)
- Comberton Place (Kidderminster)
- Bromsgrove Street (Kidderminster)

Information published by WFDC at its recent Overview & Scrutiny Committee (November 2019), stated that free car parking usage in the District increased from 128,081 to 214,120 in 2018/19, an increase of 86,039 (67%).

However, despite this clear need and increased use of free car parking, the Progressive Alliance Administration at WFDC is going to remove the free parking offer from April 2020. The reason for this is given as climate change. There will also be new increased charges from Monday 6th April 2020; charging extended to 9pm; and new seasonal charges in Stourport and Bewdley.

It was then proposed by Councillor J. Smith and seconded by Councillor N. Gale that Kidderminster Town Council writes to the Progressive Alliance Administration at WFDC demanding that it reconsiders these changes as they will serve only to damage trade, tourism and activity within Kidderminster Town Centre. Town Councillors want it made clear that Kidderminster Town Council condemns these changes given the need for the Town Centre's traders to be supported; tourism to be encouraged; and activity within the Town Centre increased.

After discussion it was also proposed by Councillor J. Smith and seconded by Councillor N. Gale that a 'recorded vote' be taken on the motion.

On being put to the vote the motion was lost by 9 votes to 8.

The original motion was then put to the meeting.

On being put to the vote the original motion was lost by 9 votes to 8.

C.518 Dementia Support Update – Councillor R. Bishop (Council Dementia Champion)

Councillor Bishop updated Council on the dementia work being delivered by the Council. Working in partnership with local organisations the Council was able to support many local initiatives and she was particularly proud of the Dementia Concert which was held in November 2019. She thanked the Mayor for officially opening the event.

She reported that the Town Hall was full on that Thursday afternoon with six groups performing for the audience and refreshments being provided in the Corn Exchange. It was a noisy, jolly, successful afternoon

Councillor Bishop gave particular thanks to Carrolle Sajid who chaired the working group. It was her proposal initially and her patience and determination made sure it was a great day.

RESOLVED: - that the update be noted.

C.519 Town Hall Committee update – Councillor F. Oborski MBE (Chairman)

Councillor Oborski MBE updated Council on the ongoing work of the Town Hall Committee

i. Office Move

The office move had completed in October, ahead of schedule, all officers are now based on the ground floor at the back of the old Hub space. The former Town Council office is now a meeting room and the Town Hall team's room is being decorated and converted to a rental space

ii. Heritage Lottery work

The Project Officer has been busy delivering on the HLF grant in order to produce the business plan for the future development of the Town Hall. This work will be completed in the New Year. There are a number of options being worked up on possible futures. The intention is to have member seminars in February to go through options. Councillor Oborski commented that while this Council may have a preferred option it will be for the new Town Council to take this work forward after May 2020

iii. Christmas Pantomime

Councillor Oborski said she was delighted to inform Council that the pantomime ticket sales are going well. While this event is a risk, the Town Hall Committee have agreed that we should be delivering a Christmas pantomime in Kidderminster and hopefully going forward we can build our reputation and our success

RESOLVED: - that the update be noted

C.520 Events & Services Committee Update – Councillor N. Knowles (Chairman)

Councillor Knowles stated that the Events and Services Committee continues to manage its services but at this meeting he wanted to specifically refer to the Christmas projects delivered by councillors and officers.

The new Christmas lights were officially switched on Saturday 23rd November by the Mayor and the response to the event has been excellent. There has also been a really positive reaction to the new lights.

He thanked all the councillors who supported the event on that Saturday afternoon; and our officers for making sure the event went as efficiently and smoothly as possible.

Finally, he thanked Michael Neri productions for partnering with us on this event and linking the promotion of the pantomime to the Christmas Lights Switch on

Councillor Knowles also reported on Santa in the Town Hall, when over 300 children came to the Town Hall to see Santa

He said this is the third year we have delivered this event and its success continues to grow. The new bears that were given as a free gift from Santa proved very popular and the craft market on the day had 19 stalls in the old hub space.

Councillor Knowles commented that the refreshments made over £150 the Mayor's charities.

He personally thanked The Mayor and the Mayoress, Councillors Nicky Gale, Rose

Bishop, Martin Stooke, Sally Chambers, Sarah Rook, Mary Rayner and Juliet Smith, for working so hard on Saturday to make the event such a success.

He said the feedback has been terrific and as a Town Council we should be proud that we are bringing some Christmas magic to our youngest citizens.

RESOLVED: - that the update be noted.

C.521 Membership of Outside Bodies & Committee Appointments

RESOLVED: - that the report be noted

C.522 Lengthsman

The Town Clerk gave an overview of the work of the Lengthsman

He made the following points

- The work of the Lengthsman is funded through the County Council
- The Lengthsman work must be highways
- Councillors should commission work through the Town Clerk to ensure it is highway work
- There is still capacity within the budget to carry out more work in Kidderminster
- The budget allocation for Kidderminster is £6,000

Members asked if a periodic update could be circulated to Councillors to keep an overview of the work being carried out across Kidderminster.

RESOLVED: - that the update be noted.

C.523 Finance Report

The Town Clerk went through the expenditure list. He stated that balances at 11th December 2019 were £486,722.67

RESOLVED: - that Council

- i. notes the expenditure to date
- ii. approves the accounts paid to date
- iii. notes the income received to date
- iv. notes the current balances

C.524 Budget Planning 2020/21 and future Town Council Service Provision

The Town Clerk updated Council on the proposed budget planning process for 2020/21 and beyond. Unfortunately, some of the figures had been received late and he advised Council to agree the precept level at the Town Council meeting on 29th January 2020. He outlined the draft budget for 2020/21 with service amendments and the potential new services for next year.

It was

RESOLVED: - that the decision to agree the precept be taken at the next meeting on Wednesday 29th January 2020

The meeting ended at 8.20pm

Mayor

Date

Kidderminster Town Council

Wednesday 29th January 2020

Mayoral Engagements

DECEMBER		
Saturday 21st	Kidderminster Choral Society Concert	Kidderminster Town Hall
JANUARY		
Tuesday 21st	Sports Awards 2019	Kidderminster Town Hall
Wednesday 22nd	Beavers Tour of the Town Hall	Kidderminster Town Hall
Monday 27th	Rainbows Tour of the Town Hall	Kidderminster Town Hall
Tuesday 28th	Mayor of Ludlow's Thai Charity Evening	Chang Thai, Ludlow
Wednesday 29th	Dementia Vintage Café Opening	Holmwood Care Centre,
Wednesday 29th	Full Council	Kidderminster Town Hall

**This
page
intentionally
blank**

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2019/20 Actual to 22/01/20	2019/20 Variance Budget to Actual
	£	£	£
COMMITTEE			
1. COUNCIL	(582,230)	(620,676)	38,446
2. FINANCE	65,680	46,594	19,086
3. STAFFING & CIVIC	139,480	105,437	34,043
4. EVENTS & SERVICES	121,910	71,511	50,399
5. TOWN HALL DEVELOPMENT	69,490	35,173	34,317
6. TOWN HALL MANAGEMENT	192,030	104,091	87,939
TOTAL NET EXPENDITURE/(INCOME)	6,360	(257,870.83)	264,231
WORKING BALANCE PROJECTION			
Balance at 1st April	(249,427)	(315,282)	
Less: Deficit/(Surplus) on Year	6,360	(257,871)	
(Surplus) Working Balance at 31st March	(243,067)	(573,153)	

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2019/20 Actual to 22/01/20	2019/20 Variance Budget to Actual
	£	£	£
1. COUNCIL			
<u>EXPENDITURE</u>			
Contribution to future Election costs	15,000	0	0
Contribution to future Election costs (b/f from 17/18 & 18/19)	23,450	0	0
GROSS EXPENDITURE	38,450	0	0
<u>INCOME</u>			
Precepts	(620,680)	(620,676)	620,676
GROSS INCOME	(620,680)	(620,676)	620,676
TOTAL NET EXPENDITURE / (INCOME)	(582,230)	(620,676)	620,676

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2019/20 Actual to 22/01/20	2019/20 Variance Budget to Actual
	£	£	£
2. FINANCE			
<u>EXPENDITURE</u>			
SUPPLIES AND SERVICES			
General Office Expenses	5,000	3,553.08	1,447
Audit Fees	1,300	1,300	0
Professional Subscriptions	3,000	2,887	113
Insurances	8,000	6,898	1,102
Discretionary Grants	5,000	2,550	2,450
Ward Grants	9,000	3,050	5,950
SUPPORT SERVICES			
WFDC Finance support	20,000	15,000	5,000
WFDC ICT	9,000	7,322	1,678
WFDC Legal	5,380	4,035	1,345
TOTAL NET EXPENDITURE / (INCOME)	65,680	46,594	19,086

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2019/20 Actual to 22/01/20	2019/20 Variance Budget to Actual
	£	£	£
3. STAFFING AND CIVIC			
<u>EXPENDITURE</u>			
EMPLOYEE COSTS			
Basic Pay Salaries	87,940	67,851.89	20,088
National Insurance	6,660	5,271.26	1,389
Pension	8,780	7,491.60	1,288
Town Crier	3,500	1,153.00	2,347
Town Mayor's allowance	6,660	7,455.01	(795)
Deputy Mayor's allowance	2,190	3,421.24	(1,231)
Contingency for Tax/NI	4,250	(2,810.36)	7,060
SUPPLIES AND SERVICES			
Training	500	312	188
Mayoral Car	5,000	3,836	1,164
Mayor and Civic Budget	10,000	8,232	1,768
Twinning	3,000	1,014	1,986
HR Advice (CALC)	1,000	2,210	(1,210)
TOTAL NET EXPENDITURE / (INCOME)	139,480	105,437	34,043

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2019/20 Actual to 22/01/20	2019/20 Variance Budget to Actual
	£	£	£
4. EVENTS AND SERVICES			
<u>EXPENDITURE</u>			
St Mary's Churchyard	11,440	9,045	2,395
Baxter Statue	500		500
Clock Tower (Oxford Street)	500	374	126
Horsefair Clock	0	0	0
War Memorials	1,000		1,000
War Memorials (b/f from 2017/18 and 2018/19)	1,950		1,950
Maintenance of Street Furniture - cleaning and replacement	5,150	1,613	3,538
Maintenance of Street Furniture - replacement	0		0
Arts Collections Management - storage	3,000	2,250	750
St Georges Paddling Pool	4,280	4,067	213
Public Conveniences - Market Street			
Repair and Maintenance of Buildings	3,070	264	2,806
Hygiene contracts	170		170
Water rates	2,050	436	1,614
NNDR	2,240	2,062	178
Energy	690	869	(179)
Cleansing Contract	17,940	13,455	4,485
Grounds Maintenance (Allotments)	2,760	2,303	458
Signage Boards	0		0
Signage Boards (b/f from 2017/18 and 2018/19)	7,360	175	7,185
Lengthsman	0	3,441	(3,441)
Rowland Hill Restoration	0	13,081	
Dementia Services	3,000	2,036	964
Grit Bins	3,000		3,000
Kidderminster Arts and Food Festival	5,000		5,000
Kidderminster Arts Promotion / Sheep Fest	1,500	477	1,023
Town Centre Hanging flowers	5,090	9,323	(4,233)
Town Centre Planting	4,700	0	4,700
Christmas Lights	30,000		30,000
Christmas - Santa in the Town Hall	2,520	2,864	(344)
Community Awards	3,000	3,217	(217)
GROSS EXPENDITURE	121,910	71,350	63,641
INCOME			
Lengthsman - Income from WCC	0	161	(161)
GROSS INCOME	0	161	(161)
TOTAL NET EXPENDITURE / (INCOME)	121,910	71,511	63,480

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2019/20 Actual to 22/01/20	2019/20 Variance Budget to Actual
	£	£	£
5. TOWN HALL DEVELOPMENT			
<u>EXPENDITURE</u>			
EMPLOYEE COSTS			
Basic Pay Salaries	31,800	23,528	8,272
National Insurance	3,140	2,099	1,041
Pension	8,690	6,772	1,918
SUPPLIES AND SERVICES			
Civic Furniture	3,000		3,000
Civic Furniture (b/f from 2018/19)	3,400		3,400
Artefact Cleaning	3,000		3,000
Town Hall Alterations	25,480	9,134	16,346
Town Hall Heritage Lottery Fund (KTC Contribution)	5,580		5,580
Town Hall Heritage Lottery Fund	41,420	29,760	11,660
Town Hall Dementia Project (b/f from 2017/18)	2,000	9	1,991
ICT Contribution	8,400	33,600	(25,200)
GROSS EXPENDITURE	135,910	104,903	31,007
INCOME			
Grant Income (HLF)	(41,420)	(44,730)	3,310
Rental Income	(25,000)	(25,000)	0
GROSS INCOME	(66,420)	(69,730)	3,310
TOTAL NET EXPENDITURE / (INCOME)	69,490	35,173	34,317

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2019/20 Actual to 22/01/20	2019/20 Variance Budget to Actual
	£	£	£
6. TOWN HALL MANAGEMENT			
<u>EXPENDITURE</u>			
EMPLOYEE COSTS			
Direct Employee Expenses			
Basic Pay Salaries	107,400	103,210.49	4,190
National Insurance	8,110	8,068.29	42
Pension	12,480	22,034.46	(9,554)
Other Enhanced Payments Salaries & Wages	830	51.00	779
Indirect Employee Expenses			
Staff Car Parking Passes	940	1,000.00	(60)
PREMISES RELATED EXPENDITURE			
Repairs, Alterations & Maintenance of Buildings			
Repairs and Maintenance of Buildings	68,840	18,130.78	50,709
Lift Maintenance	2,000	0.00	2,000
Maintenance of Town Hall Organ	1,880	784.00	1,096
Rents			
Miscellaneous Licences and Rentals	150	492.50	(343)
Energy Costs			
Electricity	24,410	4,341.97	20,068
Gas	10,560	1,202.94	9,357
Non-Domestic Rates			
Non Domestic Rates	24,470	13,389.50	11,081
Water Services			
Water and Sewerage Rates	10,680	11,293.72	(614)
Fixtures & Fittings			
Fire and Burglar Precaution Alarms Maintenance	3,000	1,785.00	1,215
Cleaning & Domestic Supplies			
Window Cleaning	1,190	54.00	1,136
Waste Disposal Charges	2,790	1,170.00	1,620
Contractor Charges - Cleaning	25,940	4,322.10	21,618
Hygiene and Towel Services	2,950	837.27	2,113
Premises Insurance			
Premises Insurance	17,000	15,495.03	1,505
SUPPLIES & SERVICES			
Equipment, Furniture & Materials			
Equipment Purchase and Repair	500	454.62	45
Direct Materials	600	63.76	536
Catering			

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2019/20 Actual to 22/01/20	2019/20 Variance Budget to Actual
	£	£	£
Purchase & Rental of Vending Machines	330	96.10	234
Tea and Coffee Supplies etc.	300	163.94	136
Clothing, Uniforms and Laundry			
Protective Clothing and Uniforms	500	0.00	500
Printing, Stationery & General Office Expenses			
Print Management Recharge	310	372.76	(63)
Design Charges	2,800	3,647.99	(848)
General Office Expenses	50	17.16	33
Advertising & Public Notices	6,400	718.23	5,682
Services			
Honorarium - Town Hall Organist	400	200.00	200
Technical and Health and Safety Support	5,500	2,820.00	2,680
Bank Charges	500	86.09	414
Insurance for Contents and Equipment	1,600	175.77	1,424
Third Party Hirers PL Insurance	360	0.00	360
Grants & Subscriptions			
Partnership Funding - Expenditure	8,000	6,000.00	2,000
Sponsorship and Competitions			
General Show Sponsorship etc	3,000	1,729.98	1,270
Communications & Computing			
Mobile Phone Charges	530	293.37	237
Broadband/WIFI	200	0.00	200
Miscellaneous Expenses			
Wedding Ceremonies and Receptions Expenditure	100	745.00	(645)
THIRD PARTY PAYMENTS (SERVICES PROVIDED)			
Private Contractors			
WFDC Act, Band and Performer Expenditure	12,500	18,944.52	(6,445)
Town Hall Hirers Ticket Payment	10,000	13,577.57	(3,578)
Other Agencies			
Phonographic Performance Licence	460	357.34	103
SUPPORT SERVICES			
Support Services - Finance	14,040	10,530.00	3,510
Support Services - ICT	20,520	16,239.36	4,281
Support Services - Legal	1,360	1,020.00	340
Support Services - Facilities Management	8,340	7,320.00	1,020
GROSS EXPENDITURE	424,820	293,237	131,583
INCOME			
Other Grants, Reimbursements & Contributions			

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2019/20 Actual to 22/01/20	2019/20 Variance Budget to Actual
	£	£	£
Grant Income	(122,530)	(91,897.50)	(30,633)
Grant Income	(2,810)	(2,810.00)	0
Customer & Client Receipts			
Sales	0	(2,131.17)	2,131
Wedding Ceremonies and Receptions	(25,000)	(16,763.50)	(8,237)
Rents	(23,500)	(23,056.25)	(444)
Rents - Court Room and Council Chamber	(700)	0.00	(700)
Booking Fee	0	(43.00)	43
Third Party Hirers Insurance Income	(500)	(550.95)	51
Town Hall Hirers Ticketed Income	(13,000)	(23,261.72)	10,262
Technical and Health and Safety Support Income	(5,500)	(2,095.00)	(3,405)
Refreshment Sales	(500)	(915.31)	415
Bar Income and Bar Charge	(7,250)	(5,347.92)	(1,902)
KTC Event Income	(16,500)	(11,339.50)	(5,161)
Property Rental Income	(8,000)	(4,000.00)	(4,000)
Fees and Charges	(5,500)	0.00	(5,500)
Income - Miscellaneous	(1,500)	(4,934.10)	3,434
GROSS INCOME	(232,790)	(189,146)	(43,644)
TOTAL NET EXPENDITURE / (INCOME)	192,030	104,091	87,939

**KIDDERMINSTER TOWN COUNCIL
WEDNESDAY 29TH JANUARY 2020**

Finance Report

1. Accounts Paid 10th December to 18th January 2020

<u>Date</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount Inc. VAT £</u>	<u>A/C No.</u>
<u>FINANCE</u>				
11/12/19	Wilko's	Storage Boxes	25.00	Debit290
12/12/19	The Post Office	Postage	29.28	Debit292
13/12/19	The Post Office	Postage	10.50	Debit293
17/12/19	Mr S Day	Mileage for visit to Michael's Civic Robes	44.40	IP315
17/12/19	Mr B Harris	Expenses – Car wash and parking	18.20	IP316
19/12/19	Victoria Academies Trust – Birchen Coppice School	Ward Grant	250.00	IP325
19/12/19	Victoria Academies Trust – Foley Park Forest School	Ward Grant	250.00	IP326
19/12/19	The Rivers C of E Multi Academy Trust – Heronwood Primary	Ward Grant	250.00	IP327
23/12/19	The Post Office	Postage	9.46	Debit312
08/01/20	KDYT	Ward Grant	350.00	IP33
09/01/20	Barclays Bank	Bank Charges	7.55	DD
<u>STAFFING & CIVIC</u>				
12/12/19	Elizabeth Gardner	Remembrance Sunday – Severn Valley Training Medical Centre	100.00	IP313
12/12/19	Midland Bike Marshalls	Remembrance Sunday - Security	250.00	IP312
13/12/19	The Right Fuelcard	Mayoral car - fuel	47.00	DD
16/12/19	Autoserve	Mayoral Car - Maintenance	56.21	DD
17/12/19	Councillor Stooke	Tax and NI contingency payment	1,312.00	IP320
17/12/19	Crocks	Catering supplies for funeral	269.42	IP321
19/12/19	Mercedes-Benz Finance	Mayoral Car - Hire Charge	354.00	DD
19/12/19	Boss HR Ltd	HR advice 1st Nov to 26th Nov	340.00	IP324
07/01/20	Shipleigh Creative	Mayors Christmas Cards	87.00	Debit322
08/01/20	Dragon Leisure Ltd	St Mary's Church Fri 22nd Nov	120.00	IP329
08/01/20	WFDC	December Salaries	9,981.76	IP332
10/01/20	The Right Fuelcard	Mayoral car - fuel	0.60	DD
10/01/20	Maggie's Kitchen	Catering for Sports Awards	400.00	IP336
13/01/20	Severn Valley Lock	Sports Awards Engraving	185.49	Debit328
17/01/20	The Right Fuelcard	Mayoral Car Fuel	49.09	DD
17/01/20	Crocks	Catering supplies for funeral	2.95	IP339
18/01/20	Mercedes-Benz Finance	Mayoral Car - Hire Charge	354.00	DD
<u>EVENTS & SERVICES</u>				
16/09/19	Facebook	Facebook promotion – Sheepfest	26.68	Debit277
28/11/19	DIY Hire / Kidderminster	Crowd control barriers – Santa in the Town Hall	194.40	Debit277
10/12/19	Amazon	Santa in the Town Hall	165.48	Debit289
12/12/19	Poundland	Santa in the Town Hall	18.00	Debit291

12/12/19	John Woodhouse Garden Services	Lengthsman Scheme Nov 19	534.75	IP311
16/12/19	The Range	Decorations – Santa in the Town Hall	41.85	Debit294
16/12/19	Aldi	Refreshments - Santa in the Town Hall	55.33	Debit295
16/12/19	Greggs	Refreshments - Santa in the Town Hall	71.00	Debit296
16/12/19	Wilko's	Santa in the Town Hall	2.00	Debit299
16/12/19	Iceland	Refreshments - Santa in the Town Hall	6.99	Debit300
16/12/19	Grape Tree	Santa in the Town Hall	9.99	Debit301
16/12/19	Wilko's	Santa in the Town Hall	10.00	Debit302
16/12/19	Iceland	Refreshments - Santa in the Town Hall	13.20	Debit303
16/12/19	Poundland	Misc Items - Santa in the Town Hall	17.00	Debit304
17/12/19	Denny Care Services Ltd / T/A Home Instead Senior Care	Asian food for Dementia Concert	95.00	IP322
17/12/19	Miriam Cunliffe	Pictures of Santa in the Town Hall	80.00	IP323
17/12/19	Miriam Cunliffe	Pictures of Christmas lights switch on	80.00	IP323
02/01/20	WFDC	NNDR – Market Street Toilets Dec	206.00	DD
08/01/20	John Woodhouse Garden Services	Lengthsman Scheme Dec 19	534.75	IP328
<u>TOWN HALL DEVELOPMENT</u>				
12/12/19	Hannah Barber	Data inputting for Town Hall project	175.00	IP314
12/12/19	Rachel Shepherd	Fundraising consultancy (Oct & Nov)	720.00	IP310
17/12/19	Freshlife Consulting	Interim Fee No 3	2,000.00	IP317
17/12/19	Defib Store	New defib, battery and cabinet	2,004.00	Debit305
27/12/19	Facebook	Town hall promotion	103.48	Debit316
08/01/20	Wilcox Desktop Equipment	Chairs	588.46	IP331
08/01/20	Wilcox Desktop Equipment	Table	613.69	IP331
08/01/20	WFDC	December Salaries	3,599.94	IP332
08/01/20	Jonathan Darby	Roleplay – The Judge, Pilot Heritage Pilot Activity	125.00	IP333
<u>TOWN HALL MANAGEMENT</u>				
11/10/19	Wilko's	Misc Items	4.00	Debit246
14/11/19	Screwfix Direct	Cigarette Bin	34.99	Debit260
02/12/19	Central Theatre Supplies	Misc Items	160.20	Debit283
12/12/19	Pixel Design and Print (Nettl)	Website Subscription	432.00	IP309
16/12/19	Central Theatre Supplies	Misc Items	229.38	Debit297
17/12/19	Dragon Leisure Ltd	Services 10/12/19	120.00	IP318
17/12/19	Dragon Leisure Ltd	Services 02/12/16	180.00	IP318
17/12/19	JT. Roofing	Cleaned down pipe	260.00	IP319
18/12/19	Amazon	Power adapter charger	36.96	Debit306
23/12/19	Majestic Wine	Drinks - Christmas Panto	775.00	Debit311
24/12/19	Makro	Drinks - Christmas Panto	125.34	Debit313
27/12/19	Makro	Drinks - Christmas Panto	81.52	Debit315
30/12/19	Giffgaff	Duty Manager Phone	10.00	Debit317
30/12/19	Majestic Wine	Drinks - Christmas Panto	48.00	Debit318
30/12/19	Makro	Drinks - Christmas Panto	91.67	Debit319
31/12/19	Makro	Drinks - Christmas Panto	143.22	Debit320
02/01/20	WFDC	NNDR - Town Hall Dec	1,221.00	DD
08/01/20	WFDC	December Salaries	15,617.13	IP332
08/01/20	Betalite	Operating and concept of lighting for 'Walk Like A Man' and FOH duties	144.00	IP334
08/01/20	Pixel Design and Print (Nettl)	Wordpress Hosting	18.00	IP335

13/01/20	Faceboook	Panto promotion	30.00	Debit326
14/01/20	GT Access Ltd	Cherry Picker Course	288.00	Debit329
15/01/20	Poundland	Hand Soap	4.00	Debit331
17/01/20	Nicolson & Co Ltd	Organ Tuning	470.40	IP337
17/01/20	Sam Paggett	Hire of Town Hall 06/12/19	1,170.00	IP338
TOTAL EXPENDITURE			<u>48,940.71</u>	

IP – Internet Payment
Debit – Debit Card Purchase
DD – Direct Debit

2. Income Received 11th November 2019 to 17^h January 2020

<u>Date</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount Inc. VAT £</u>
<u>FINANCE</u>			
02/12/19	Barclays Bank	Business Premium Account Interest	343.22
<u>EVENTS & SERVICES</u>			
03/01/20	Banked Cheques	Community Awards	100.00
03/01/20	Banked Cheques	Sheepfest	50.00
<u>TOWN HALL MANAGEMENT</u>			
08/01/20- 10/01/20	Various	Sales	2,047.84
11/12/19- 14/01/20	Various	Wedding ceremonies income	1,191.66
12/12/19- 17/01/20	Various	Rents (room hire)	1,441.67
29/11/19	Various	Third Party Hirers Insurance Income	11.70
11/12/19- 16/01/20	Various	Town hall hirers ticketed income	4,098.49
12/12/19- 17/01/20	Various	Technical and health and safety support income	150.00
19/12/19- 17/01/20	Various	Bar income and bar charge	45.83
10/12/19- 08/01/20	Various	KTC event income	4,471.00
<u>OTHER</u>			
14/01/20	HMRC	VAT Refund	14,381.21
TOTAL INCOME			<u>27,839.40</u>

3. Balances

Bank Balance as at 22nd January 2020: **£458,756.73**

There is also a £100,000 investment with Wyre Forest District Council.

Kidderminster Town Council

Wednesday 29th January 2020

The precept 2020/21

Budget Planning 2020/21 and potential future Town Council service provision

1. Purpose

To ask Council to agree the budget and level of precept to set for 2020/21

2. Background

The Town Council has grown steadily over the last 4 years and the demand for it to further develop its services continues. This report reviews both services that have previously been discussed with WFDC and are currently delivered by the Town Council.

3. The Budget Planning Process

Attached to this report is a draft budget with a zero precept increase.

The question for Members is what precept they would like to set and what additional services, if any, they would like the Town Council to take on

4. Review of Current Services

i. Community Awards

The Community Awards have run for the last three years and have proved to be very successful. However, the critical question now is the capacity to find future 'unsung heroes' to celebrate their work. In the last two years we have seen a significant repeat of nominees and the issue is whether the awards can be sustained on an annual basis.

A suggestion has been made that the Awards should be run once every 4 years. Specifically this would be in the third year of an electoral term and allow Councillors to have better overview of their 'patch'. Should this view prevail the next Community Awards would be 2023.

ii. St George's Paddling Pool

The Services and Events Committee have kept an oversight of the running and management of the pool. While the pool remains a very popular attraction for many children and parents its long-term fitness for purpose is a concern.

The Town Council has previously agreed a £4,200 annual budget to deliver the service but it is becoming apparent there are capital works needed to fix the pool for future use; or an alternative use needs to be found.

The Friends of St George's Group are looking at potential solutions and are currently examining the capital costs to fix the pool.

The question that arises is whether the Town Council is willing to continue to finance the running of the pool.

The current realistic life expectancy of the pool is 2 to 3 years before maintenance costs rise disproportionately.

The issue for Council is whether, subject to the Friends of St George's identifying a solution and finding the finance, Council wishes to give a longer term commitment to supporting the running of the pool.

As a way forward it may be appropriate for a Member Task Group or the Events & Services Committee to meet with the Friends of St George's to discuss their work and what future options there are and then make a detailed recommendation to Council.

5. Draft Budget 2020/21

Attached to this report is the draft budget for 2020/21, without any inclusion of new services

6. Potential New Services

Councillors have previously discussed the idea of taking on more services to develop the role of the Town Council. The services and costs that have recently been discussed are:-

	Service	2020/21 £
i	Community Safety	55,980
ii	Arts Development	31,810
	TOTAL	87,790

To take these services on in their entirety would equate with a £5.00 band D precept increase; without any financial support from WFDC. However, WFDC have offered a two year sliding scale of grant support.

7. Financial Implications

The Town Council has developed and delivered its services while building a healthy financial reserve. The issue for Council is to agree what level of precept should be set for 2020/21

8. Three year forecast estimates

This forecast assumes a £5.00 increase in 2020/21 to take on new services and a £2.50 increase in the following two years as a cost of living increase to offset the estimated 2.5% increase in base service costs

	item	2020/21	2021/22	2022/23
a)	Funding sources/income			
b)	2019/20 precept	624,290	713,970	760,000
c)	Precept increase	(@ £5.00) 89,608	(@ £2.50) 46,000	(@ £2.50) 47,000
d)	WFDC grant	43,895	22,503	0
e)	Use of Reserves	25,000	0	0
f)	Total Income	782,793	782,391	807,000
g)	Expenditure			
h)	Existing Services	682,210	(@2.5% uplift) 789,250	(@ £2.5% uplift) 808,981
i)	New Services	87,790	0	0
j)	Total Services Costs	770,000	789,250	808,981

(This is a conservative model that does not include future potential income e.g. Hub; grants; or increased wedding and room hire income)

9. Risk

The strategic risk arising from this report is to set a balanced budget for next year and maintain an appropriate level of financial reserve for the Town Council.

The 2020/21 budget is a deficit budget but Council has already put the contingency plan in place to cover this by using reserves in the coming year. The Model assumes a one off maximum of £25,000 in the coming year. (Specifically this offsets the lack of income from the Hub in 2020/21) If the Council were to increase the precept by £5.00 per band D and take on the new services with the grant support this would mitigate the deficit budget risk.

10. For Decision

Council are asked to agree

- i. the frequency of the Community Awards for the coming years
- ii. if they wish to consult the Friends of St George's Park to get fully costed options for the future provision of the paddling pool
- iii. what level of service provision and what precept they would like to recommend to Council for 2020/21

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2020/21 Original Budget
	£	£
COMMITTEE		
1. COUNCIL	(582,230)	(614,280)
2. FINANCE	65,680	67,290
3. STAFFING & CIVIC	139,480	146,170
4. EVENTS & SERVICES	121,910	115,900
5. TOWN HALL DEVELOPMENT	69,490	63,810
6. TOWN HALL MANAGEMENT	192,030	279,040
TOTAL NET EXPENDITURE/(INCOME)	6,360	57,930
WORKING BALANCE PROJECTION		
Balance at 1st April	(249,427)	(315,282)
Less: Deficit/(Surplus) on Year	6,360	57,930
(Surplus) Working Balance at 31st March	(243,067)	(257,352)

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2020/21 Original Budget
	£	£
1. COUNCIL		
<u>EXPENDITURE</u>		
Contribution to future Election costs	15,000	10,000
Contribution to future Election costs (b/f from 17/18, 18/19 & 19/20)	23,450	38,450
GROSS EXPENDITURE	38,450	48,450
<u>INCOME</u>		
Precepts	(620,680)	(624,280)
Earmarked Reserve - Election costs	0	(38,450)
GROSS INCOME	(620,680)	(662,730)
TOTAL NET EXPENDITURE / (INCOME)	(582,230)	(614,280)

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2020/21 Original Budget
	£	£
2. FINANCE		
<u>EXPENDITURE</u>		
SUPPLIES AND SERVICES		
General Office Expenses	5,000	5,000
Audit Fees	1,300	1,300
Professional Subscriptions	3,000	3,000
Insurances	8,000	8,000
Discretionary Grants	5,000	5,000
Ward Grants	9,000	9,000
SUPPORT SERVICES		
WFDC Finance support	20,000	20,500
WFDC ICT	9,000	9,980
WFDC Legal	5,380	5,510
TOTAL NET EXPENDITURE / (INCOME)	65,680	67,290

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2020/21 Original Budget
	£	£
3. STAFFING AND CIVIC		
<u>EXPENDITURE</u>		
EMPLOYEE COSTS		
Basic Pay Salaries	87,940	92,340
National Insurance	6,660	6,990
Pension	8,780	9,220
Town Crier	3,500	500
Town Mayor's allowance	6,660	6,860
Deputy Mayor's allowance	2,190	2,260
Contingency for Tax/NI	4,250	2,000
SUPPLIES AND SERVICES		
Training	500	2,000
Mayoral Car	5,000	5,000
Mayor and Civic Budget	10,000	15,000
Twinning	3,000	2,000
HR Advice (CALC)	1,000	2,000
TOTAL NET EXPENDITURE / (INCOME)	139,480	146,170

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2020/21 Original Budget
	£	£
4. EVENTS AND SERVICES		
<u>EXPENDITURE</u>		
St Mary's Churchyard	11,440	12,360
Statues and Memorials	3,950	4,950
Maintenance of Street Furniture - cleaning and replacement	5,150	5,200
Arts Collections Management - storage	3,000	3,080
St Georges Paddling Pool	4,280	4,500
Market Street Public Conveniences	26,160	25,000
Grounds Maintenance (Allotments)	2,760	4,000
Signage Boards (b/f from 2017/18 & 2018/19)	7,360	7,360
Lengthsman	0	200
Dementia Services	3,000	3,000
Grit Bins	3,000	2,000
Kidderminster Arts and Food Festival	5,000	5,000
Kidderminster Arts Promotion	1,500	1,500
Town Centre Hanging flowers	5,090	12,040
Town Centre Planting	4,700	4,000
Christmas Lights	30,000	30,000
Christmas - Santa in the Town Hall	2,520	2,520
Community Awards	3,000	0
GROSS EXPENDITURE	121,910	126,710
<u>INCOME</u>		
Earmarked Reserve - Baxter / Rowland Hill Statue	0	(500)
Earmarked Reserve - War Memorials	0	(2,950)
Earmarked Reserve - Signage Boards	0	(7,360)
GROSS INCOME	0	(10,810)
TOTAL NET EXPENDITURE / (INCOME)	121,910	115,900

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2020/21 Original Budget
	£	£
5. TOWN HALL DEVELOPMENT		
<u>EXPENDITURE</u>		
EMPLOYEE COSTS		
Salary	43,630	45,810
SUPPLIES AND SERVICES		
Civic Furniture	3,000	3,000
Civic Furniture (b/f from 2018/19 & 2019/20)	3,400	6,400
Artefact Cleaning	3,000	0
Town Hall Alterations	25,480	5,000
Town Hall Heritage Lottery Fund (KTC Contribution)	5,580	0
Town Hall Heritage Lottery Fund	41,420	0
Town Hall Dementia Project (b/f from 2017/18)	2,000	0
ICT Contribution	8,400	8,400
Streaming / Webcasting Service	0	10,000
GROSS EXPENDITURE	135,910	78,610
INCOME		
Grant Income (HLF)	(41,420)	0
Rental Income	(25,000)	0
Earmarked Reserve - Civic Furniture	0	(6,400)
Earmarked Reserve - ICT Contribution	0	(8,400)
GROSS INCOME	(66,420)	(14,800)
TOTAL NET EXPENDITURE / (INCOME)	69,490	63,810

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2020/21 Original Budget
	£	£
6. TOWN HALL MANAGEMENT		
<u>EXPENDITURE</u>		
EMPLOYEE COSTS		
Basic Pay Salaries	107,400	140,790
National Insurance	8,110	11,460
Pension	12,480	31,190
Other Enhanced Payments Salaries & Wages	830	830
Honorarium - Town Hall Organist	400	400
Staff Car Parking Passes	940	1,000
RUNNING COSTS		
Mobile Phone Charges	530	530
Broadband/WIFI	200	200
Purchase & Rental of Vending Machines	330	330
Protective Clothing and Uniforms	500	400
Print Management Recharge	310	750
General Office Expenses	1,150	1,150
Sound and Lighting	5,500	3,500
Bank Charges	500	500
Phonographic Performance Licence	460	460
OVERHEADS		
Repairs and Maintenance of Buildings	68,840	50,000
Lift Maintenance	2,000	2,000
Maintenance of Town Hall Organ	1,880	1,880
Miscellaneous Licences and Rentals	150	470
Electricity	24,410	24,410
Gas	10,560	10,560
Non Domestic Rates	24,470	24,470
Water and Sewerage Rates	10,680	11,290
Fire and Burglar Precaution Alarms Maintenance	3,000	3,000
Window Cleaning	1,190	1,390
Waste Disposal Charges	2,790	2,790
Contractor Charges - Cleaning	25,940	25,940
Hygiene and Towel Services	2,950	2,950
Insurance	18,600	18,600
Support Services - Finance	14,040	13,950
Support Services - ICT	20,520	19,230
Support Services - Legal	1,360	1,360
Support Services - Facilities Management	8,340	9,800

KIDDERMINSTER TOWN COUNCIL	2019/20 Original Budget	2020/21 Original Budget
	£	£
EVENTS AND MARKETING		
Marketing and Design	9,200	9,200
Wedding Ceremonies and Receptions Expenditure	100	100
Christmas Events	8,000	8,000
Youth Makes Music Expenditure	3,000	2,000
KTC Event Expenditure	12,500	14,000
Town Hall Hirers Ticket Payment	10,000	10,000
Sales Expenditure	300	1,300
Third Party Hirers PL Insurance	360	180
GROSS EXPENDITURE	424,820	462,360
INCOME		
Grant Income	(122,530)	(74,220)
Grant Income	(2,810)	0
Sales	(500)	(2,500)
Wedding Ceremonies and Receptions	(25,000)	(22,500)
Rents	(24,200)	(25,000)
Third Party Hirers Insurance Income	(500)	(600)
Town Hall Hirers Ticketed Income	(13,000)	(13,000)
Sound and Lighting Income	(5,500)	(3,500)
Bar Income and Bar Charge	(7,250)	(8,000)
KTC Event Income	(16,500)	(18,000)
Registrar Rental Income	(8,000)	(8,000)
Youth Makes Music Income	(5,500)	(5,000)
Duty Manager Recharge	(1,500)	(3,000)
GROSS INCOME	(232,790)	(183,320)
TOTAL NET EXPENDITURE / (INCOME)	192,030	279,040

**Town Council
29th January 2020**

Precept options table 2020/21

		Tax Base	Precept	% Increase on Precept	Total Precept	Increase due to increase in tax base	Increase due to increase in precept	Total £ Increase
			£	%	£	£	£	£
	2019-20 Figures	17,241	36.00	0.00	620,676.00	0	0	0
1.	No increase	17,324	36.00	0.00	623,664.00	2,988	0	2,988
2.	Increase of £0.50	17,324	36.50	1.39	632,326.00	2,988	8,662	11,650
3.	Increase of £1.00	17,324	37.00	2.78	640,988.00	2,988	17,324	20,312
4.	Increase of £1.50	17,324	37.50	4.17	649,650.00	2,988	25,986	28,974
5.	Increase of £2.00	17,324	38.00	5.56	658,312.00	2,988	34,648	37,636
6.	Increase of £3.00	17,324	39.00	8.33	675,636.00	2,988	51,972	54,960
7.	Increase of £4.00	17,324	40.00	11.11	692,960.00	2,988	69,296	72,284
8.	Increase of £5.00	17,324	41.00	13.89	710,284.00	2,988	86,620	89,608
9.	Increase of 0.5%	17,324	36.18	0.50	626,782.32	2,988	3,118	6,106
10.	Increase of 1%	17,324	36.36	1.00	629,900.64	2,988	6,237	9,225
11.	Increase of 1.5%	17,324	36.54	1.50	633,018.96	2,988	9,355	12,343
12.	Increase of 1.94%	17,324	36.70	1.94	635,763.08	2,988	12,099	15,087
13.	Increase of 2%	17,324	36.72	2.00	636,137.28	2,988	12,473	15,461
14.	Increase of 2.5%	17,324	36.90	2.50	639,255.60	2,988	15,592	18,580
15.	Increase of 3%	17,324	37.08	3.00	642,373.92	2,988	18,710	21,698